

GRAVITY DRAINAGE DISTRICT NO.EIGHT

OF WARD ONE, CALCASIEU PARISH

2841 Goos Road

MINUTES

Lake Charles, LA 70611

REGULAR BOARD MEETING

6:00 P M, Monday, January 8, 2018

The *Board of Commissioners of Gravity Drainage District No. Eight of Ward One, Calcasieu Parish*, met in a Regular Board Meeting session at 2841 Goos Road, Moss Bluff, at 6:00 p.m. on Monday, January 8, 2018. President Martin Thomas Benoit called the meeting to order, Vice President Terry Barrett spoke the Invocation, and the President led the Pledge of Allegiance.

President Benoit then called the **Roll of the Board of Commissioners**, acknowledging all of the following members as being present: President Martin Thomas Benoit, Board Member William Lavergne, Secretary-Treasurer Darby Quinn, Vice President Terry Barrett and Board Member David Bryan Guidry .

Employees present at the meeting were Superintendent Eddie Hebert and recording secretary Lesley Impastato. The only **Visitor** present was Matthew Morris, representing Lancon Engineers for the BFD Improvement Project.

Mr. Terry Barrett motioned to add an Agenda Item # 3 A to consider a resolution to enter into a contract with H.D. Truck & Tractor, L.L.C. for the Belfield Ditch Improvement Project LEI #12-036 Construction. Mr. Darby Quinn seconded the motion and all members present voted YEA in agreement.

The Minutes of the December 4, 2017 Regular Session were unanimously approved after motions by Mr. Lavergne and Mr. Guidry.

There were no Requests to Appear.

After consideration of the Recommendation for Payment # 43 from Lancon Engineers L.L.C in the amount of \$190.00 to be paid to the Lake Charles American Press for the publication of the Notice to Bidders and Affidavit of Publication, Mr. Darby Quinn and Mr. Terry Barrett moved to pay the invoice. All members voted YEA in agreement.

Mr. Darby Quinn asked about the Belfield Ditch Improvement Project Notice to Proceed, and how reasonable the completion date of 365 days, ending at June 30, 2019, would be. Mr. Morris assured the board members that it should be very possible, but if not, an extension could be possible. Mr. Hebert said the contract had been sent to Mr. Kleinschmidt for review and Mr. Morris had all the other papers ready when that is complete.

President Benoit explained that a resolution to approve and enter into the Construction Contract with H. D. Truck & Tractor, L.L.C. would also be necessary before the contract could be signed. Therefore it had been added to the Agenda by unanimous vote. Motions were made by Mr. Quinn and Mr. Barrett to resolve to enter into the Contract, followed by a roll call vote.

RESOLUTION

BE IT RESOLVED that the Gravity Drainage District No. Eight of Ward One, convened in Regular Session on the 8th day of January, 2018, at 2841 Goos Road, Lake Charles, Louisiana, did hereby approve and resolve to enter into a contract with H. D. Truck & Tractor, L.L.C. for the Belfield Ditch Improvement Project Construction Contract LEI project # 12-036 for \$3,000,958.50 as stated in previously approved Bid Documents.

BE IT FURTHER AND FINALLY RESOLVED that the President of the Board of Commissioners, Martin Thomas Benoit, or his designee, when appropriate, is authorized to execute all documents related thereto.

THUS DONE, READ AND PASSED on the date above inscribed.

A roll call vote was completed with the following results:

Martin T. Benoit : YEA

Terry Barrett : YEA

Darby Quinn : YEA

David Guidry : YEA

William D. Lavergne : YEA

After consideration of the Recommendation for Payment #44 in the amount of \$2,804.31 for Phase 2 Engineering Services under Supplemental Agreements numbers 10 and 11 by Lancon Engineers, Inc. for the period between November 16, 2017 and December 15, 2017, Mr. Terry Barrett motioned to pay the Invoice. Mr. Darby Quinn seconded the motion and all members voted YEA in approval. No further discussion on the project was entered into.

The Board then considered the requests on LIB - 3 A at 4052 Paul White Road, property of the Berlingers. The parish engineers had studied the ditch crossing and suggested replacing the present culverts with two fifty-four inch culverts or one seventy-two inch pipe. The District only has access on the neighbor's side of the ditch, and the property owner did not want to give a perpetual easement on their side, so the change did not happen. The property owners then did some erosion prevention work of their own, adding a drainage structure of wood along the lateral. Then the Parish asked if the District would line the ditch area with stone. The board members noted that the equipment could not possibly get to the ditch because of the structure built by the owners, and questioned if the work done meets the new ordinance, as well as questioning the ability of the structure to last and not collapse during a rain event, flooding other areas and the road. It was agreed that the District questions the request because (1.) the engineers said it needed to be enlarged with two fifty-four inch pipes, (2.) the District has no right of way, (3.) there has been no permitting to do the work, (4.) and no equipment could be brought to the ditch to do any work as the lateral now exists with bulkheads.

The board members discussed the new "Accounting and Grants Manual" produced by the Calcasieu Parish Police Jury according to the new "Statewide Agreed Upon Procedures" required by the Legislative Auditor for entities receiving Grants. After motions by Mr. Terry Barrett and Mr. William Lavergne, the board members unanimously voted YEA in agreement to adopt the Manual. No further discussion.

RESOLUTION
ACCOUNTING AND GRANTS MANUAL ADOPTION

BE IT RESOLVED, that on January 8, 2018, the Board of Directors for GRAVITY DRAINAGE DISTRICT NO. EIGHT OF WARD ONE, CALCASIEU PARISH, approved the following action: Authorized the adoption of the Calcasieu Parish Police Jury Accounting and Grants Manual, where applicable to the District. A copy of the Accounting and Grants Manual is on file with the Division of Finance for the Calcasieu Parish Police Jury.

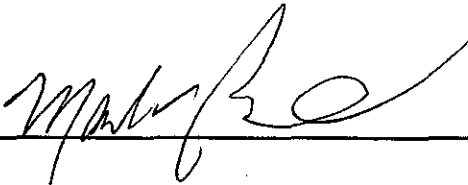
Board President / Chairman : Martin Thomas Benoit

After looking over and signing the bills and invoices for December 2017, Mr. Lavergne motioned to approve them for payment, Mr. Barrett seconded the motion, and all members voted YEA in agreement. Mr. Guidry asked about the invoice from Right of Way Services for \$3,000 and if it was the last one. Mr. Hebert said a letter of completion would be sent to them.

The Meadows Subdivision Phase 4, which includes lateral Holland Gully (HG-1), was again considered for a letter of no objection for the outfall pipe easement. At some point in time the lateral HG-3 was filled in and now needs to be acknowledged. The board approved a letter of no objection for The Meadows Subdivision Phase 4 outfall pipe easement, as in the manner authorized in 2003, with twenty-five feet easement on each side of center line requested, and rip-rap erosion protection. Abandonment of lateral HG-3 within the Meadow Subdivision boundaries was also passed. Motions were made by Mr. Darby Quinn and Mr. William Lavergne and passed unanimously.

In the report on general business, Mr. Hebert informed the Board that Bryan Scott, Chase Jardell, and Eddie Hebert will attend the LAVMA Re-certification Conference in Baton Rouge on January 17-18, 2018. He also mentioned the equipment repairs that were completed, the completion of the RDM Mower and buckets purchase and installation, and all the channel work done. Mr. Quinn asked about the Project List for 2018, which will become a continuing yearly journal for the District and Board.

There being no further business to discuss, Mr. Quinn motioned to adjourn, Mr. Lavergne seconded the motion, and all members voted YEA in agreement. Session ended at 7:15 p.m.



Martin Thomas Benoit, President

Terry Barrett, Vice President

William D. Lavergne, Member



Darby Quinn, Secretary-Treasurer

David B. Guidry, Member