

GRAVITY DRAINAGE DISTRICT NO.EIGHT

OF WARD ONE, CALCASIEU PARISH

2841 Goos Road

MINUTES

Lake Charles, LA 70611

REGULAR BOARD MEETING

6:00 P M, Monday, December 4, 2017

The *Board of Commissioners of Gravity Drainage District No. Eight of Ward One, Calcasieu Parish*, met in a Regular Board Meeting session at 2841 Goos Road, Moss Bluff, at 6:00 p.m. on Monday, December 4, 2017. President Martin Thomas Benoit called the meeting to order, Vice President Terry Barrett spoke the Invocation, and the President led the Pledge of Allegiance.

President Benoit then called the **Roll** of the **Board of Commissioners**, acknowledging all of the following members as being present: President Martin Thomas Benoit, Board Member William Lavergne, Secretary-Treasurer Darby Quinn, Vice President Terry Barrett and Board Member David Bryan Guidry .

Employees present at the meeting were Crew Supervisor/Assistant Superintendent Mike Naquin, Lead Operator Johnny Peloquin and recording secretary Lesley Impastato. The two Visitors present were Lee Lancon, Engineer for the BFD Improvement Project, and David Shields who had a question on his property area on Topsy Road.

The Minutes of November 6, 2017 were unanimously approved after motions by Mr. Darby Quinn and Mr. Terry Barrett. Mr. David Guidry had a question from the Minutes concerning a subject in there. He asked if it had been determined who would be responsible for the planting of the trees on the lateral right of way , as requested by the Army Corps of Engineers. Lee Lancon answered that it would be a separate contract at the end of the construction contract, and not a part of the ditch construction bid. He said Lancon Engineering would help with finding a contractor. It was agreed that the amount of that cost would need to be known at the close out of the FEMA approved construction.

Mr. David Shields, 671 Topsy Road, also a resident of Westlake, had noticed that the corner lot of Topsy Road and Hwy 171 had been cleared and was rumored to become a commercial development. He wanted to know what had to be done to get approval to do that, such as permits or studies. His concern was that the flooding he now experienced on his property would increase because of that development. The members and Mr. Hebert explained that the District has no actual say in development unless it is submitted to the Board by the CPPJ Planning and Engineering for review. Even then, there would have to be a proven reason to stop or slow down the progress of a developer. Mr. Shields said he would check with other Parish offices.

The board members had passed a resolution to enter into a Supplemental Agreement No. 11 for Phase 2 work on the Belfield Ditch Improvement Project with Lancon Engineering. After review by the Parish Finance advisors, it was advised that certain payment wording was not in agreement with the Grant Policy and would have to be changed. So the previous resolution was unanimously rescinded after motions by Mr. David Guidry and Mr. Terry Barrett. The new Supplemental Agreement No. 11 was read and the changes discussed by the board members and Mr. Lee Lancon. No actual payment amounts were changed, but they were made more definite. Mr. Darby Quinn motioned to adopt the resolution, Mr. Lavergne seconded the motion, and a roll call vote was taken. The results of the vote were:

Martin Benoit : Yea

Terry Barrett: Yea

Darby Quinn : Yea

William Lavergne : Yea

David Guidry : Yea

Abstained : none

Resolution

STATE OF LOUISIANA
PARISH OF CALCASIEU

BE IT RESOLVED that the Board of Commissioners of Gravity Drainage District No. Eight of Ward One convened in a Regular Board Meeting on December 4, 2017, at 2841 Goos Road, Moss Bluff, Louisiana, with a quorum of the Board of Commissioners present and voting, and adopted a resolution to enter into a Supplemental Agreement No. 11, for Phase 2 work, to the original contract between Gravity Drainage District No. Eight of Ward One "DISTRICT" and Lancon Engineers Inc. "ENGINEER", dated 2012, for professional engineering design and planning services for the Belfield Ditch Improvement Project LEI # 12-036.

FURTHERMORE, it was agreed that the compensation to be paid to the ENGINEER for stated Phase 2 Engineering Services for Bidding, Construction and Post Construction will be a lump sum fee of \$139,880; and , also, it is agreed that compensation for providing the services of a part-time resident project representative will be in accordance with the Engineer's 2018 Standard Billing Rate Schedule, estimated cost to be no more than \$71,890, unless mutually agreed to in writing by the DISTRICT and ENGINEER.

I hereby certify that the above and foregoing resolution is a true and correct copy of the Resolution adopted at the Gravity Drainage District No. Eight, Ward One Regular Board Meeting on Monday, the 4th day of December, 2017 , at 2841 Goos Road, Moss Bluff, Louisiana, Parish of Calcasieu. Roll Call Vote .

Martin Thomas Benoit, President
Board of Commissioners, Gravity Drainage District Eight, Ward One
Calcasieu Parish

The Request for Payment # 42 / Invoice # 42 , from Lancon Engineering for the Belfield Ditch Improvement Project LEI #12-036 was received for the amount of \$14,128.90. This included \$1,190.00 under Supplemental Agreement No. 10 for Utility work , and \$12,938.90 for Phase 2 Engineering Services bidding work. Mr. Darby Quinn and Mr. William Lavergne motioned to accept the billing and pay the invoice, and all members voted **Yea** in agreement.

Discussion was entered into about how much was left on the utility work that needed to be complete soon so the project would not be held up. Vyve and A T & T were still not working to move the lines yet.

The CPPJ Financial office and State of Louisiana Facility Planning and Control have each received the Bid Tabulation Evaluation and Award Recommendation Letter and have concurred to accept the Base Bid by H. D. Truck & Tractor, L.L.C. for \$3,000,958.50. Mr. Lancon said their ten day paperwork is in and good, the Bid Bond is good, and the Contract Documents are prepared and waiting for the "Notice of Award" before they can be prepared with the Original Performance and Payment Bonds, Original Corporate Resolutions and Certificates of Insurance. He listed the outline of what steps will be followed. Mr. Quinn asked about how the dirt will be quantified, and Mr. Lancon explained how they figured and will figure the amounts. After discussion, Mr. Terry Barrett motioned to Award the Belfield Ditch Improvement Project Contract to H. D. Truck & Tractor, L. L. C. and issue a "Notice of Award". The resolution was read and passed after a roll call vote was recorded as follows:

Martin Thomas Benoit : Yea	Terry Barrett : Yea	Darby Quinn : Yea
William Lavergne : Yea	David B. Guidry : Yea	Absent : None

The board members considered and discussed the process of employee evaluations and pay increases for 2018 . A chart was presented with the matrix numbers. Mr. Quinn said he would like to be included in creating the salary matrix for the next year. Mr. Quinn motioned to approve the 2018 employee evaluations and pay increases. Mr. Barrett seconded the motion. All members voted Yea in agreement.

The bills and invoices for November were approved after motions by Mr. Lavergne and Mr. Guidry.

Mr. Hebert showed the plat for The Meadows Phase 4 outfall pipe easements, because a letter of no objection was requested. He explained the issues being questioned in regard to drainage. H G -3 ran through the subdivision, but part has been filled in, causing the water to run to H G -1 B. After discussion, the item was unanimously tabled by all board members because of lack of information and a need to go look at the sight. Mr. Martin asked to know when the subdivision was actually approved.

